

Shasta LAFCO

Shasta Local Agency Formation Commission

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MINUTES

Regular Meeting – October 5, 2006

(These Minutes are not intended to be a verbatim transcription of the proceedings and discussion associated with the business on the Commission's agenda; rather, what follows is a summary of the order of business and general nature of testimony, Commission deliberation, and action taken.)

CALL TO ORDER/ROLL CALL/INTRODUCTION

Chair Miller called the meeting to order at 10:02 a.m. in the Board of Supervisors Chambers, Shasta County Administrative Building, Redding, California.

Commissioners Present: Miller, Mathena, Gover, Langfield, Clarke

Commissioners Absent: Cibula, Farr

Staff Present: Executive Officer Mickelson, Counsel Elizabeth Johnson

PLEDGE OF ALLEGIANCE

Commissioner Clarke led the Pledge of Allegiance.

OPEN TIME

No one requested to speak.

CONSENT AGENDA

By motion made and seconded (Mathena/Gover), the Commission approved the following Consent Agenda, with Commissioner Langfield dissenting:

A. Minutes/Previous Meeting: June 15, 2006

B. Minutes/Previous Meeting: June 29, 2006

C. Minutes/Previous Meeting: August 3, 2006

OPERATIONS & ADMINISTRATION

Fiscal Year 2006-2007 1st Quarter Claims Register

By motion made and seconded (Gover/Langfield), the Commission approved the 1st Quarter Claims Register.

September Checking Account Activity Register

Ms. Mickelson reported to the commission that she had trouble obtaining the debit card for this account due to the fact that it was a non-standard account creation for the bank and they were unsure of policy. They did, however approve the account and the debit card. The delay was lengthy, thus no bank statement was available to be presented at this meeting. However, Ms. Mickelson did provide a copy of the balance from the bank.

By motion made and seconded (Mathena/Clarke), the Commission approved the Checking Account Activity Register as submitted.

Agreement for Legal Services

Ms. Johnson pointed out that the only change to the proposed 2006-07 contract was an increase in the hourly rate of an additional \$10 per hour. By motion made and seconded (Clarke/Mathena) the commission approved the Agreement for Legal Services.

Announcement of Special District Alternate Commissioner Election

Chair Miller announced that Irwin Fust was elected as the Special District Alternate Commissioner.

Office Manager/Analyst Position Report and Request for Executive Committee Interviews

Ms. Mickelson reported that the position closed on September 27, 2006, and that approximately eighty resumes were received. She proposed that she interview the top fifteen candidates and then have the Executive Committee interview her top five candidates. Commissioner Mathena said he preferred to review her top 10 candidates before she started interviewing. Commissioner Clarke agreed with him. Ms. Mickelson agreed to forward copies of her top candidates to Commissioners Clarke and Mathena that afternoon for their review. It was determined that the top five candidates will be interviewed Monday, October 16, 2006, starting at 2:00 PM at the Shasta LAFCO office.

SPECIAL STUDIES/REPORTS

Draft Municipal Services Review, Centerville Community Services District

Ms. Mickelson called attention to page 5 of 12 in the review regarding the Foxwood development. A change needs to be drafted in regard to a portion of the project that will remain within the CSD. The report will be reviewed by affected agencies and will be brought back for final approval meeting in approximately ninety days.

By motion, seconded (Langfield, Mathena) the Commission approved the Draft Municipal Services Review.

CHANGES OF ORGANIZATIONS AND/OR REORGANIZATION

Rhodes Annexation to CSA #8, 100% Consent

Ms. Mickelson reviewed the Executive Officer report with the Commission. She communicated that this was a basic annexation application, within the Sphere of Influence, 100% consent and there are no outstanding issues that would preclude the Commission from taking action.

By motion, seconded (Clarke, Mathena), the Commission unanimously approved the Rhodes Annexation to CSA #8.

Beck Detachment from Shasta CSD

Ms. Mickelson provided information on this upcoming item to the Commission.

COMMISSIONER ANNOUNCEMENTS

CALAFCO Conference Report: Commissioner Mathena reported that he attended the Wednesday afternoon panel discussion on MSRs that Ms. Mickelson served on the panel for. He was expecting the session to be more in depth, but complimented Amy on her presentation. He also participated in a session with Commissioner Farr on the separation of LAFCOs and said that he wanted the session to look more at the big picture and not concentrate on the employees so much. He mentioned that the breakfast was a good opportunity to talk about problems and network with many people.

Ms. Mickelson attended the regular business meeting where an increase in annual dues was proposed. It was agreed that CALAFCO will adopt a 3-year step approach to the increase, increasing to approximately \$700 more per year. 51 LAFCOs attended the conference.

Other:

Commissioner Mathena reported on his activities with RTPA, a committee of local cities working on a "blueprint" for regional planning areas. He attended the CALTRANS conference and states it is necessary to belong to this organization in order to get some of the 19.5 Billion dollars from the upcoming election for infrastructure.

Chair Miller reported that she had attended the CSDA Conference and found it very useful.

STAFF ANNOUNCEMENTS

Executive Officer Report

Ms. Mickelson stated that she would be seeking assistance from the City of Redding for their MSR completion. She also noted that she is currently working on Cottonwood FPD and Anderson FPD and wants to finish all fire districts during the winter months when they are more available.

Legislative Report

Ms. Mickelson reported that AB1602 was signed and AB2259 is enrolled. AB2158 was not enrolled but will likely be discussed again.

Next regular meeting

December 7, 2006 at 10:00am – Ms. Mickelson mentioned that there might be a need for a special meeting in November.

ADJOURNMENT

There being no further business, Chair Miller adjourned the meeting at 10:53 a.m.

Amy K. Mickelson
Executive Officer

Date